

APPLYING for FINANCIAL AID from the JCC EAST BAY for the 2021-22 ACADEMIC YEAR

The JCC East Bay awards Financial Aid for Preschool and Berkeley Afterschool
Updated March 1, 2021

	Preschool	Berkeley Afterschool
Application Submission Complete	4/4/2021	5/2/2021
Award Notices To Families	4/23/2021	5/21/2021
Award Acceptance Deadline	4/30/2021	5/28/2021

The JCC East Bay recognizes that all families have different needs, and we want to support all families the best we can. Amid the pandemic, we are pleased to again be able to offer limited financial assistance for preschool and afterschool. Please note that we may not have the ability to review or award financial aid for applications received after the above submission dates.

Financial Aid offers are limited by the JCC East Bay budget and may not exceed 50% of the program's cost.

All financial aid offers are preliminary until you have uploaded your final 2020 Tax Returns. If your 2020 Return is different from that previously submitted, the JCC East Bay reserves the right to adjust the award.

If you receive a Financial Aid offer that you feel is insufficient, you may appeal the decision in writing with the CFO, or withdraw from the program, and will only pay a prorated amount for any services already used.

SUBMITTING YOUR INFORMATION:

We partner with School and Student Services (SSS) by Community Brands in our financial aid process. To begin your financial aid application, you will complete SSS's Parents' Financial Statement (PFS).

The PFS is a comprehensive application that will take some time to complete. Please have your most recent tax return ready before beginning the PFS. We also recommend that you review the wide range of materials that SSS has put together to help families with the financial aid process. They can be found at <https://www.solutionsbysss.com/parents/>

We will communicate our financial aid decision to you by the deadlines in the chart.

HERE'S KEY INFORMATION YOU NEED TO KNOW AS YOU COMPLETE THE PFS:

- Go to <https://sss.secure.force.com/familyportal>
- Create your PFS Online account with your email address and a password.
- Begin a PFS for Academic Year 2021-22. You can log out of the PFS Online at any time, then return later to complete it.
- After you have pressed submit, you'll be brought to a payment screen. **The fee of \$55 is nonrefundable.** Once your PFS is submitted, it cannot be withdrawn from the SSS system. For incomes under a certain threshold, SSS

may automatically waive your fee at this point in the process; you will be notified if you qualify.

- After you submit your PFS, you'll have access in the PFS Online to a section called "My Documents." You can upload the additional documents required there.

HOW TO SUBMIT ADDITIONAL REQUIRED DOCUMENTS ONLINE

- Prepare your documents to be uploaded. Make sure the documents are on your computer, each saved as a separate file. Remove any security or password protection from your document files.

- Return to the PFS Online and login.
- From the PFS Online, click on the “My Documents” tab.
- On the “My Documents” page, you will see an upload button or a hyperlink next to a specific document name in the "Required Documents" section of the PFS. Clicking either the upload button or a hyperlink will lead you through a series of steps allowing you to name, locate and save the file.
- Once you have uploaded a document, the date will appear in the “Date Uploaded” column within minutes of the upload. Some tax documents go through a verification process. It can take up to 48 hours for the verification process to complete.
- If you wish to submit required documents by mail, send to School and Student Services, PO Box 449, Randolph, MA 02368-0449. For overnight service, use: SSS by NAIS, Application Processing Center, 15 Dan Road, Suite 102, Canton, MA 02021

HERE’S KEY INFORMATION YOU NEED TO KNOW AS YOU COMPLETE THE PFS:

Our school’s full name: JEWISH COMMUNITY CENTER OF THE EAST BAY Our SSS code: 9166
 Contact information for our financial aid office:
 Ron Feldman, CFO: ronf@jcceastbay.org

Under PFS “Section 20: Other Considerations” the below information is required:

- Name of Program you are enrolling in:
- Name of Child:
- Name of Parent(s):
- Is the child new or continuing at the JCC East Bay?
- Is this a new or continuing Financial Aid request?
- Statement of Need:** Why you are requesting Financial Aid?
 Take as many sentences as necessary to explain your situation.
- If you are enrolling multiple children and/or in multiple programs (e.g., Camp and Afterschool), please repeat this information for each program/child.

Documents we require you to submit, in addition to the PFS:

- ___ 2020 1040 including supporting schedules
- ___ 2019 1040 including supporting schedules
- ___ 2020 W2 Form(s)
- ___ 2019 W2 Form(s)
- ___ Enrollment Confirmation (Under “Other Required Documents”)

ENROLLMENT CONFIRMATION:

This confirms your schedule, the total cost of your program, and serves as a basis for the amount of aid you are requesting. If you are enrolling multiple children and/or in multiple programs (e.g., Camp and Afterschool or two children in Camp), **please upload an Enrollment Confirmation** for each program and/or child. We prefer PDFs of the documents.

Getting the Enrollment Confirmation for Preschool and Berkeley Afterschool:

You will be enrolling in these programs through Ultracamp. Once you have made your reservation and paid your deposit, you will receive an email that serves as your **Enrollment Confirmation**.

FREQUENTLY ASKED QUESTIONS:

Applications for children whose parents are divorced or separated:

We want to consider the financial situation of both parents/guardians, if living, before making any award of Financial Aid. We take the position that both parents/guardians are part of their children’s lives, and one parent/guardian should not deny responsibility for expenses benefiting their child and expect the JCC to cover for this, making less funds available to other families in need.

In view of this position, both parents/guardians, therefore, are requested to complete the Financial Aid application form and to provide financial information.

Applications for children who have one or both parents who are non-working:

Both parents/guardians are expected to make every attempt to contribute financially to the education of their child. If there is a non-working parent/guardian in a family we request that an explanation be included in your Statement of Need. Remember, the more information we have, the better we can assess your request for assistance.

What if I want to change my enrollment?

Usually we will be able to adjust aid at the same percentage of the normal fee as the original aid award.