

# JCC East Bay : Berkeley Afterschool Driver

## **Class C Driver needed for 7-passenger vehicle/van**

**\*\*Please note: Class C is a normal driver's license\*\***

### **JCC Vision**

Our vision is to be a geographically accessible home that provides high-quality programs and gathering spaces throughout the East Bay to advance, nurture, and evolve Jewish communal life and contribute to the vitality of the broader community. We drive CHP-certified vans transporting children in grades K-5 for JCC Afterschool program, Camp Tzofim, and including school pickups, external classes.

### **Examples of Duties**

- Drive CHP-certified vehicles transporting children in grades K-5 for JCC Berkeley Afterschool- program including school pick ups and potential external classes
- Maintain an exemplary driving record and stay
- Perform pre-trip inspections and keep updated sheets for our records
- Work as part of a team with other youth teachers, supervisor, specialists, parents and JCC administrative staff to foster safe, creative learning in a positive, Jewish environment.
- Serve as driver specified special day-long programs (up to 8 hours/day) during school holidays and vacations.
- Provide regular clean-up, maintenance, and gassing of all JCC vehicles and first aid kits.
- Report all accidents to Program Director immediately

### **Required Knowledge, Skills and Abilities**

- Knowledgeable about youth bus requirements
- Ability to push/pull objects weighing more than 100 lbs, and lift and carry objects weighing more than 50 lbs but less than 100 lbs.
- Ability to read and speak fluently in the English language
- Child safety procedures
- Ability to walk and stand for extended periods while walking students to and from various locations and performing other duties throughout the work day
- Ability to run or walk rapidly in an emergency
- Regular and consistent attendance and ability to work full shift, 5 days per week
- Ability to respond without delay to needs of young children
- Ability to bend from knees and waist to help a child with clothing, shoes or other needs.
- Ability to reach to elevated shelves, including standing on step ladder, and retrieve items by hand
- Ability to work effectively in a group task force or other team setting

### **Required Minimum Qualifications**

- Must have experience working with children grades K - 5 and is CPR and First Aid certified
- Enjoys working as a team
- Class C California Driver's License with a clean driving record ( Please do not respond if you do not have this)
- Comfortable transporting children from school to program facility daily
- Provide H6 Form ( driving record history which can be obtained from DMV)