



AFTERSCHOOL BERKELEY AFTERSCHOOL TEACHER

PLEASE NOTE: position begins August 20th and ends June 14

LOCATION: 1414 Walnut Street, Berkeley, Ca 94709

About the JCC Afterschool Programs: The JCC East Bay is a welcoming, inspiring home for people of all ages and life stages. Our highly regarded afterschool programs are known for their exciting curricula and dynamic staff. The afterschool program serves over 500 children at two public schools in Oakland, and at our JCC sites in Oakland and Berkeley. We are currently seeking after school teachers for our Berkeley after school branch.

POSITION SUMMARY: The Afterschool Teacher will be responsible for supporting the JCC Afterschool program in all functions of the program. They will also be responsible for preparing, and implementing several weekly enrichment classes based off their personal passions and skills.

JOB RESPONSIBILITIES:

- Supervise children, including planning, preparation and implementation of developmental programming for children, kindergarten through fifth grades
- Assist with daily pick-ups of children from schools
- Assist with parent communications
- Participate in weekly staff meetings
- Assist in keeping all Afterschool spaces organized and operational
- Purchase enrichment class supplies and work with Director on program budget

QUALIFICATIONS:

- Must have experience working with children grades K-5 and be able to plan appropriate activities for different age groups.
- Applicant must provide the appropriate documentation to meet California Community Childcare Licensing requirements for this position.
- Must be at least 18 years old and a high school graduate. Some college classes or college degree required.
- Be committed to developing a positive learning environment for children.
- Ability to be a team player.

Qualified candidates must be available Monday through Friday from 2-6 PM.

On-call substitute positions are also available for applicants with limited availability.

APPLICATION INSTRUCTIONS:

If you are an interested candidate please describe in a cover letter why you are uniquely qualified for this position and attach a resume. Email kamelaj@jcceastbay.org.

NOTE: All Teachers will be required to pass a criminal background fingerprint screening and proof of a negative TB test.

PLEASE NO CALLS. Serious inquiries only.